SMART Goal Assessment and Plans

Facilitated by Jody Oliver

| **Aligns with SMART Goal Presentation in Google Drive** | ***Initial Response*** | ***Next Steps*** | ***Challenges*** | ***Questions*** |
| --- | --- | --- | --- | --- |
| **Shared** |  |  |  |  |
| What are we trying to accomplish? |  |  |  |  |
| Do we have a shared vision? |  |  |  |  |
| Are we engaging key stakeholders? |  |  |  |  |
| Have roles and responsibilities been clarified? |  |  |  |  |
| **Managed** |  |  |  |  |
| Are our goals visible? |  |  |  |  |
| How and when will we share our progress? Staff Meetings, PLCs |  |  |  |  |
| Do we have a schedule in place for assessment? |  |  |  |  |
| **Aligned** |  |  |  |  |
| Does each member know where the organization desires to go with these goals? |  |  |  |  |
| Do our goals ensure that each person is doing something to contribute to the common movement of the organization? |  |  |  |  |
| **Reinforced** |  |  |  |  |
| Do you have capability to attain the goal? |  |  |  |  |
| Do you have what you need to reach the goal? |  |  |  |  |
| What information, tools, skills, and other resources will you need to reach the goal? |  |  |  |  |
| Do you have the energy? Is it attainable? |  |  |  |  |
| **Tracked** |  |  |  |  |
| Do you know what progress you are making? |  |  |  |  |
| If conditions change, is there a plan in place to revise or postpone the goal? |  |  |  |  |
| How will you keep track of progress? |  |  |  |  |
| How will you keep others informed of your progress? |  |  |  |  |